



**Metropolitan Human Services District
Board of Directors Meeting
January 29, 2020 | 12:30pm**

Conference Call information/ WebEx Meeting:
<https://mhsdla.webex.com/mhsdla/j.php?MTID=md8c8b847aef29f6a98aefd2f4f8f9cef>
(408) 418-9388 | Meeting number (access code): 146 267 4295 | Meeting password: 2021

MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.

Minutes

- I. Call to Order
 - A. Meeting was called to order 12:40 p.m. by Chair Gary Mendoza through the Conference call and it was determined that a Quorum was present.
 - B. Mr. Mendoza requested for the new Board members to introduce themselves and then allowed for everyone in attendance to do the same.

- II. Introduction and Oath of New Appointed Board Members

Chairman of the Board Gary Mendoza introduced the following appointed Board Members and had Steven J. Farber, JD swear them in.

 - A. B. Gerard Woodrich, LCSW-BACS Orleans Parish
 - B. Cathy Lazarus, MD, Orleans Parish reappointment

- III. Attendance
 - A. A quorum was present consisting of Gary Mendoza, Michael Pechon, Dr. Cathy Lazarus, Dr. Ariel Lloyd, Leslie Prest, Charlotte Parent, Dr. Sarintha Stricklin, Mike Miller, Stanley Simeon, Tenisha T. Stevens, Dr. Brian L. Turner and B. Gerard Woodrich
 - B. Absent from the meeting was Dr. Joseph Kanter
 - C. Other individuals in attendance were Rochelle Head-Dunham, MD, DFAPA, FASAM, MHSD Executive Director/Medical Director; Traci Brown, MHSD CFO; Sharon Barnett-Starks, MSW, MHSD Deputy Director of Programs; Steven Farber, MHSD Deputy Director; Karen Canales, Executive Staff Officer to MHSD Executive Director/Medical Director and Julie Olsen, Plaquemines Community CARE Centers Foundation, Inc.

IV. Approval of the December 18, 2020 Minutes

- A. Minutes were reviewed and approved by motion of Mike Pechon, seconded by Dr. Lazarus, all voted in favor.

V. Monitoring Reports

Dr. Dunham welcomed new appointee B. Gerard Woodrich to the MHSD Board.

The following monitoring reports were discussed and reviewed during the meeting:

A. Monthly Dashboard

1. Dr. Dunham reviewed the dashboard, telehealth, and utilization reports for the month of December and the past two Fiscal years to compare service utilization were reviewed by Dr. Dunham.
2. Telehealth report (November) produced quarterly. Dr. Dunham fielded questions from Board members including:
 - Use of audio vs. virtual platform– audio will not be sustained. Providers miss the sensory perception. Those individuals may become walk in care and our providers will increase the visual
 - Time for providers and burn-out – providers have moved from 3 appts in 60 minutes to 30 minutes each – new guidance was issued. January will be the 1st month with a new guidance.

B. Fiscal Report

1. Chair Gary Mendoza informed the new members that there's a Fiscal Committee that meets monthly and all Board members are welcome to join. The meetings occur 30 minutes prior to the regular meeting and go over any budget. and anyone interested should contact him or Dr. Dunham to join.
2. Mr. Mendoza reviewed the Analysis for FY 21 as of December 31, 2020. CFO Traci Brown introduced herself to the new Board members and noted that the revenue was higher this year due to grants made available to MHSD. Ms. Brown noted that billing of contractors has been slow, and her department is working to reallocate and spend down allocated funding.

C. January Reports

Chair Gary Mendoza and Dr. Dunham reviewed the 2nd. Quarter Ends Report. Dr. Dunham fielded questions from Board members including a reduction on the Aegis Labs due to foot traffic in the clinic. MHSD has contracted a phlebotomist to collect specimens at home. Historically we require an annual test on all adult clients served. Mr. Mendoza requested a motion to accept all reports. Mr. Pechon made a motion and it was seconded by Ms. Prest, all voted in favor.

Board Chair Mr. Mendoza opened the floor to the Board of Directors to address any questions, reminded established members and provided instructions to new members that they may request revisions to the Ends report. This report serves as the main evaluation tool of the Executive Director's performance of the agency as far as carrying the overall goals for the agency.

Dr. Dunham provided an update on COVID-19 vaccinations for the agency:

- MHSD has assumed a level of responsibility to get the staff, contractors, and 70+ populations vaccinated. 101 individuals have been vaccinated or are scheduled to receive. DHH is receiving shipments secondary to respective agencies.
- There was a delay in the initial vaccination date and Dr. Dunham thanked Ms. Parent for the opportunity to address vaccinations quicker through LCMC.
- Vaccination has been open to our board and IDD persons served plus their care takers. Board members may email Dr Dunham directly

Julie Olsen inquired about Plaquemines persons served. Dr. Dunham requested for Ms. Olsen to contact IDD Director Donna Francis to follow protocol with the public about the multiple services offered in the reported venues in the report.

VI. Decision Information

No decision information was presented for review.

VII. Consent Agenda.

No consent agenda items were presented

VIII. Self-evaluation: Board Performance Review

IX. Adjourn

A motion to adjourn the meeting was made at 1:21 PM by Ms. Ms. Parent, seconded by Mr. Prest; all in favor, motion passed.